



**BUFFALO AND ERIE COUNTY
WORKFORCE INVESTMENT BOARD, INC.**

MEMORANDUM

TO: WIB's Executive Committee
FROM: Charles G. Jones, Jr., Chairman
RE: April 11, 2018 Meeting Agenda
DATE: April 4, 2018

A meeting of the WIB's Executive Committee is scheduled for **Wednesday, April 11, 2018, 9 a.m.**, in the WIB conference room of the Larkin Building, 726 Exchange Street, Buffalo, NY 14210.

The agenda for the meeting is as follows:

- I. Executive Director's Report
 - A. Action Items
 - Minutes from the January 10, 2018 WIB meeting
 - Follow-Up Career Services Policy
 - Health Profession Opportunity Grant (HPOG) Supportive Services Policy Update
 - Eligible Training Provider Policy Update
 - Demand Occupation List Update
 - One Stop Career Center Certification Resolution
 - In-School & Out-of-School Youth Proposal Recommendations
 - II. Updates
 - Budget
 - Business Services
 - III. Other Business

I look forward to seeing you at the meeting.
Enclosure(s)

c: Cheryl Fisher, Christina Lopez, Thomas Mormile, Russell Sferlazza, Lavon Stephens, and WIB staff