

WIB Youth Standing Committee
Meeting Minutes

DATE: April 1, 2019

LOCATION/TIME: WIB Conference Room, 1 p.m.

ATTENDEES: Lester Leopold, Oswaldo Mestre, Jr. –Chair, and Robert Mootry.

ABSENT/EXCUSED: Otis Barker, Sr. and Sarah Wolf

STAFF ATTENDEES: Deborah Miller, Anthony Scello, Barbara Schaus, Karen Simmons and Lavon Stephens.

GUESTS: Ivy Diggs-Washington-Buffalo Urban League, Ken Colon-Buffalo Urban League, Cindy Trowman-Buffalo Urban League, Mary Pustulka-Buffalo Public Schools.

TOPIC	DISCUSSION	ACTION
Call to Order	Mr. Mestre welcomed the committee and called the meeting to order at 9:40 a.m.	
1) 10/23/18 meeting minutes		Motion to approve the minutes from the 10/23/18 meeting was made by Mr. Mootry, seconded by Mr. Leopold. All were in favor. Motion carried.
2) WIOA Out-of-School (OSY) & In-School (ISY) Updates	Mr. Scello reviewed the reports on WIOA OSY and ISY. Mr. Scello stated Catholic Charities of Buffalo OSY, Tomorrow's Youth Today (TYT) Program is on pace with successfully meeting its program deliverables. Some of Catholic Charities performance through February 28, 2019 includes 154 youth have been served, 19 HSE's or other credential attained. Some performance information for Buffalo Urban League's OSY program include 74 have been served, 24 have attained an HSE or other Credential. Some of the Service Collaborative's OSY Project LEAD performance includes 40 have been served, 10 have attained a HSE or other credentials. Mr. Scello stated The Service Collaborative's (TSC) OSY Project Lead program is a new program this year. Some of the Buffalo Urban League's ISY Project Ready Youth Engagement Program performance includes 92 have been served and 13 have the HSE or other credentials. Mr. Scello indicated the youth service providers are on pace to meet or exceed program deliverables.	Motion to recommend the continued funding to the Executive Committee, of Catholic Charities OSY Tomorrow's Youth Today Program, Buffalo Urban League's OSY You Only Live Once Program, The Service Collaborative's OSY Project LEAD and Buffalo Urban League's ISY Project Ready Youth Engagement Services, in an amount to be determined once youth funding is determined. The motion was made by Mr. Mestre, seconded by Mr. Mootry.
3) Changes to the Test of Adult Basic Education (TABE)	Mr. Scello stated TABE 9/10 will no longer be used and asked Mr. Leopold and Ms. Pustulka to explain the replacement test, TABE 11/12. Les Leopold and Mary Pustulka of Buffalo Public Schools, explained some of the changes to the Test of Adult Basic Education (TABE). They stated the TABE 9/10 cannot be used after 6/30/19. Mr. Leopold stated TABE 11/12 has about 3 core areas including reading, math and language. The categories under the reading portion include: key ideas and details, craft and structure and integration of knowledge and ideas. The categories under math section include: measurements and data, numbers and operations-fractions, numbers and operations-Base Ten, operations and algebraic-thinking, geometry and expressions and equations. The categories under language include: conventions of standard English, vocabulary acquisition and use; and text types and purposes. The TABE 11/12 test is much longer and can take up to 8 hours. Mr. Leopold stated the writing portion is more complex than the previous TABE.	
4) Youth Services Liaison Updates	Deborah Miller (OSY) and Karen Simmons (ISY) updated the group on their work as Youth Services	

	<p>Liaisons. They work closely with subcontractors to be certain they are achieving the 14 required elements for each youth participant. Ms. Miller and Ms. Simmons both attended the March 2019 NYATEP Youth conference in Saratoga. Ms. Miller stated she has begun developing a Youth ITA program focusing on soft skills. Ms. Simmons stated she meets with BUL to provide OSOS staff training and address any problems staff may have. Ms. Simmons also reviewed statistics of graduates and job placements of the BUL program. Ms. Miller stated she continues to spend time training new counselors on OSOS.</p>	
<p>5) Adjourn</p>	<p>Meeting adjourned at 2:10 p.m.</p>	<p>Motion to adjourn the meeting was made by Mr. Mootry, seconded by Mr. Mestre. All were in favor, motion carried.</p>

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